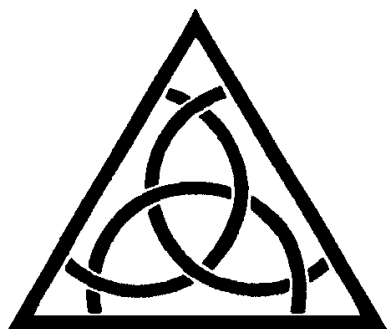


**TRINITY
CHRISTIAN SCHOOL**



**Before School
Club**

Welcome to Trinity Christian School Before School Club!

We understand mornings can be busy, so we're here to help!

Our Before School Club offers a safe and fun way to kick off the school day, where pupils can enjoy supervised activities and social time before classes begin. This provides peace of mind for you as they start their day.



Trinity Christian School Before School Club Information & Procedures

Here's everything you need to know:

The aim of the club is simple-

For all of us to have a great time together!

When is it?

The Before School Club is available Monday to Friday during term time, from 7:45 a.m. until the start of school.

Who can join the club?

It's open to Primary and Secondary pupils attending Trinity Christian School from Reception to Y11. Please note that this does not include our pupils in Nursery.

How often can you attend?

You can book as many sessions as you like on a flexible or regular basis, subject to availability. We just ask that you contact us in advance to ensure we have space for your child. Payment must be made in advance at the time of your booking to secure a place.

Where does it take place?

You'll find us in the Primary School building. You can hand over your child to the Before School Club Leader from 7:45 a.m. at the Primary School Building. Enter through the main school gate on

Birbeck Street using the intercom, and walk round to the Primary School Building where you can ring the doorbell.

What does my child do at the club?

We make sure children enjoy the time they spend with us! They can play with a wide variety of toys and games, enjoy colouring and puzzle sheets, or simply relax listening to our Before School Club music playlist. All activities are designed to be both fun and calm.

What does it cost?

£2.50 per child per session-a small price for a smooth, happy start to the day!

Child Protection

All staff are DBS checked.



Trinity Christian School Before School Club Terms & Conditions

**In order for the club to run effectively we must ask
parents/guardians to accept the following conditions:**

1. Before a child can attend club, a registration form and an advanced booking form (available from Mrs Buckley in the school office) must be completed and returned.
2. Parents/Guardians are required to complete a booking form for each half-term for which supervised activities are requested. This must be completed and payment made as soon as possible.

Payments are to be made in advance by bank transfer—using your child's surname and 'BSC' as reference.

**** NB Any unpaid amounts following two reminders will incur a surcharge of £10 to cover additional administration costs.**

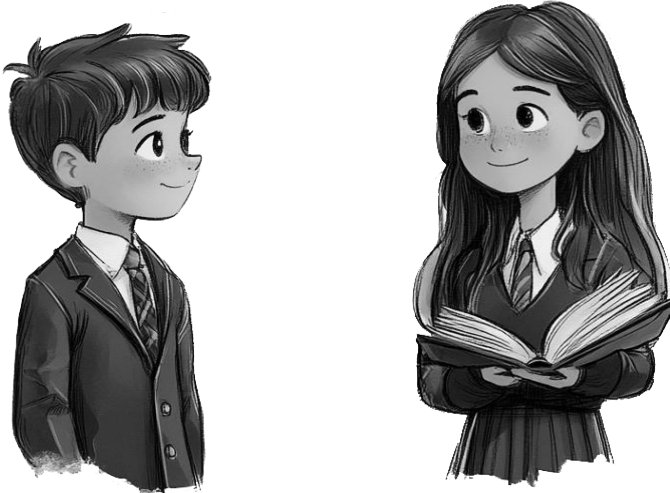
3. Children must be brought into school to be formally 'handed over' to the BSC Leader. They must not be left unattended in school before the start of the morning session.
4. There will be no refunds for occasional days' absence due to sickness. Refunds for longer absences will be negotiated. It is the parent/guardians responsibility to inform the BSC directly of any absences (whether for sickness or pre-arranged holidays/outings).
5. We cannot guarantee a place. Once the maximum number of

places has been booked, the register will be closed and we will be unable to accept any further bookings for that session. Places are allocated on a first come first served basis.

Need more information?

If you have any questions, please don't hesitate to reach out to Mrs. Buckley, our Before School Club Leader.

You can contact Mrs. Buckley via email at office@trinityschool.org.uk, or by phone on 0161 305 0674.





Trinity Christian School

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